

# TAB A

## FY21 DoD Conference Report Spreadsheet

DoD Hosted Conferences with costs  
Exceeding \$100,000

TAB-A: Fiscal Year 2021 DoD Conference Report

DoD Host Organization (Component)	Conference Name	Conference Purpose	Start Date	End Date	City	State	Food/Beverage Costs	Audio/Visual Costs	Pre-Conference Planning Costs	DoD Participant and Contractor Travel Costs	Other Hosting Costs	Revenue	Total Conference Cost to DoD	Cost Methodology	Total Number of DoD Sponsored Attendees	Contracting Procedures
National Guard Bureau	Green Tab Commanders Conference	The Green Tab Commanders Conference is a focused forum for Senior Leaders (SL) and Commanders CDR) to discuss leader requirements and interests, which set conditions to achieve: Division Alignment for Training (DIV AFT) Strategic Outcomes, Create shared understanding of the (ReARMM) and enable leader development and talent management.	44291	44295	Little Rock		0	0	0	121013.11	0	0	121013.11	ARNG-ZP reviewed and verified all conference packet documents to include: Cover memo, request memo, Cost estimates (2) Cost Benefit Analysis Comparisons. NGB-GC also reviewed and recommended approval.	250	
Department of the Air Force	2021 AMC Spring Total Force PHOENIX Rally	This conference is required to meet AMC responsibilities per AFPD 10-21, Air Mobility Lead Roles And Responsibilities, 3.1.3: "Establish a MAF commanders' conference to periodically discuss air mobility issues, and to resolve issues of mutual concern." This forum provides a venue for the AMC/CC to meet with MAF Wing Commanders and Command Chiefs. Briefings and discussions will relate to AMC's Priorities: Develop the Force, Advance Warfighting Capabilities, Project the Joint Force and Ensure S	4/20/2021	4/22/2021	JBMDL	New Jersey	\$ -	\$ -	\$ -	\$ 176,095.16	\$ -	\$ -	\$ 176,095.16	Conference cost estimation tool (excel document) during initial planning, then validated/adjusted by attendance roster from the actual event.	108	

**CLEARED**  
**For Open Publication**  
  
 Dec 15, 2021  
 Department of Defense  
 OFFICE OF PREPUBLICATION AND SECURITY REVIEW

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Department of the Air Force	High Flight Conference 2021	The AMC High Flight Conference is a highly selective professional development opportunity providing senior leadership perspectives, AMC mission orientation, and discussions on key issues impacting air mobility to Captains and equivalent DoD civilians (GS-10 thru 12) from across the USAF.	44321	44323	Scott AFB	Illinois	104.91	0	0	183168.05	1525	0	184797.96	Costs were determined using the AMC FY21 Conference Calculation Template which takes into account multiple cost aspects to include lodging, transportation, per diem, and facility costs. These costs were used to validate overall budget remained below a recurring conference approval package approved by the Deputy Commander, AMC. Cost estimation was then adjusted based on attendance roster from the actual event.	85	
Department of the Navy	Department of the Navy IT East Conference	"The purpose of the DON IT conference is to: - Share information about supporting and delivering the Information Superiority Vision (ISV). - Learn how the DON can best align with the ISV's strategic objectives of Modernizing our Infrastructure, Innovating and Deploying New Capabilities, and Defending our Information; as well as align with the ISV strategic assets of Leveraging our Data to Drive Advantage and Empowering our Digital Workforce. - Encourage the Department to remain aggressive in	5/24/2021	5/26/2021	Norfolk	Virginia		\$ 52,288.00		\$ 89,960.00	\$ 14,855.00		\$ 157,103.00		165	Lowest price full and open contract
Department of the Navy	89th Military Operations Research Society (MORS) Symposium	To provide an opportunity for military operations research analysts to present their work and receive valuable feedback from their peers in the national security community.	44368	44371	virtual	N/A		4903.67	124696.33				129600	Used historical data to compute the current cost estimate.	381	Lowest price full and open contract

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National Guard Bureau	2021 Air National Guard (ANG) Maintenance Group Senior Leader Workshop	a.The purpose and objective of the 2021 ANG Maintenance Group Senior Leader Workshop is to provide senior ANG maintenance and logistics leaders a venue to receive and discuss current sustainment, manpower, and readiness issues affecting all ANG Air Wings. The attendees include maintenance Group Commanders, Deputy Commanders, Superintendents, and Program Managers across the ANG. Decisions affecting the 90 ANG Wings are made with field involvement at the direction of the ANG Director. Ultimately,	7/12/2021	7/14/2021	Leesburg	Virginia	\$ -	\$ -	\$ -	\$ 189,347.50	\$ 295,875.00	\$ -	\$ 485,222.50	Reviewed and validated cost benefit analysis spreadsheet.	250	
National Guard Bureau	Air National Guard Senior Leadership Conference	The purpose and objective of the ASLC is to provide face to face discussion on long term strategic issues; training of key policies; fiscal and critical guidance; Sexual Assault and Response/Ethics discussion; safety, mishaps, and mitigating risk; and near term tactical level issues. Attendees will be comprised of Blue General Officers, Wing Commanders, State and Wing Command Chiefs, Directors of Staff, Strategic Planning Systems members, and Senior Leadership.	44396	44400	St Louis	Missouri	0	15000	0	141900	289895.5	0	446795.5	Reviewed and validated cost benefit analysis spreadsheet.	463	
Department of the Navy	Ordnance and Ballistics Technology Working Group (OBTWG) Meeting	The OBTWG meeting provides a forum for classified, export-controlled, and limited-distribution papers in the areas of ballistics, weapons effectiveness, and bomb and warhead technology.	8/3/2021	8/5/2021	Monterey	California	\$ 20,020.05	\$ -	\$ -	\$ 164,900.00	\$ -	\$ -	\$ 184,920.05	Used Conference estimating tool	55	

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National Guard Bureau	Army National Guard State Command Sergeant Major Leader Development and Training Forum	The ARNG State Command Sergeant Major Leader Development and Training Forum will impose special interest in matters relating to senior level leadership, resourcing, training, and equipping ARNG enlisted Soldiers. Focus is placed on the development of Nominative Command Sergeants Major and their ability to provide effective military leadership, advice, and counsel to their respective General Officers, Staffs, and subordinate Commands	44417	44419	Albuquerque	New Mexico	0	0	0	207059.62	0	0	207059.62	ARNG-ZP reviewed and verified all conference packet documents to include: Cover memo, request memo, Cost estimates (2) Cost Benefit Analysis Comparisons. NGB-JA also reviewed and recommended approval.	121	
Department of the Air Force	2021 Air Force Chaplain Corps Summit	<p>The 2021 Chaplain Corps Summit fulfilled two of three Chaplain Corps lines of effort (LOE-- readiness, a commitment to warfighter readiness, and restoring Chaplain Corps readiness. The Summit provided an opportunity for significant collaboration among Chaplain Corps leaders to share and exchange best practices and bright ideas to ensure our Nation's Airmen, Guardians, and their families are ready for the fight.</p> <p>The Summit met the intent of the Interim National Security Strategic Guidance in</p>	8/9/2021	8/12/2021	Arlington	Virginia	\$ -	\$ 33,135.08	\$ 2,825.40	\$ 413,143.12	\$ 7,250.00		\$ 456,353.60	Conference cost estimation tool (excel document) during initial planning, then validated/adjusted by attendance roster from the actual event. Additionally, attendance cost was estimated based on the Trax estimates received from each MAJCOM in lieu of each attendee. Due to uncertain and unexpected charges and changes to orders, we accounted an additional approximation of initial unclaim costs/fees and dollar figures that each traveler may not have accounted for.	250	The venue utilized is currently under contract. We exercised OY1 according to the PWS/SOW.

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National Guard Bureau	2021 Air National Guard Security Forces Conference	The purpose and objective of the Security Forces Conference is to bring together Security Forces leadership from across the 54 for discussions on a wide variety of topics. The three-day agenda contains information directly pertaining to ongoing mobilizations, equipment modernization and defense, less than lethal weapons employment, and the ongoing manpower realignment. The target audience is Security Forces Commanders, Chiefs, and staff from the Security Forces Divisions. Video teleconferencing	44418	44420	Tucson	Arizona	0	5000	0	74191	133813.5	0	213004.5	ANG reviewed and verified all conference packet documents to include: Cover memo, request memo, Cost estimates (2) Cost Benefit Analysis Comparisons. NGB-GC also reviewed and recommended approval.	228
US Special Operations Command	2021 USSOCOM Cold Weather and Altitude Conference	This event provides a single venue to improve SOF capabilities of operating in a high north and high altitude environments, with the specificity and depth of presentations tailored to 10th SFG (A) specific operational demands. This conference will include the latest state of the science and research updates on technologies, gear, and training methodologies utilized in these extreme environments, as well as presenting an opportunity for collaboration with international partners.	8/24/2021	8/26/2021	Colorado Springs	Colorado		\$ 500.00		\$ 44,823.70	\$ 60,306.00		\$ 105,629.70	□ 250 Human Performance and Wellness personnel, medical support personnel, and command personnel (DOD, GS, and contractors) in addition to 8 speakers were invited to attend. However, per SOFAT&L 8/17/2021 comment on E-14, attendees have been limited to no more than 75 in light of COVID restrictions. ( 35 Funded and 40 (vice 250) local/no cost) restrictions.	17

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US Special Operations Command	SOCEUR Fall Commander's Conference	The conference provides a focused forum designed to facilitate understanding, collaboration, and synchronization with newly arrived SOCEUR Senior Leaders and staff to establish a baseline for common understanding for SOF in the EUCOM Theater. The focus is on the Black Sea Regional conversations with Allies and Partners.	44453	44456	Garmish	N/A					124002.69			124002.69	Historical attendance.	73	
Department of the Navy	2021 Joint Undersea Warfare Technology Fall Conference	The purpose of this conference is to gain insight into the latest requirements and developments in Joint Undersea Warfare (USW) ; countering submarine and mine threats; and power projection from the sea.	10/25/2021	10/27/2021	Groton	Connecticut	\$ -	\$ 9,229.00	\$ -	\$ 141,776.00	\$ 19,720.00	\$ -	\$ 170,725.00	Reviewed and validated conference cost worksheet. Completed 5050.2.	180	Lowest price full and open contract	
Department of the Navy	Supply Corps Senior Leadership Symposium	Meeting of Senior Supply Corps Leaders to convene and discuss the Navy Supply Corps' mission and global strategic environment, alignment with regard to the CNO's guidance, address challenges and opportunities, and to ensure the Supply Corps continues to deliver sustained global logistics and quality-of-life-support to the Navy and joint warfighter.	44503	44505	Leesburg	Virginia	0	0	750	203236	67020	0	271006	Spreadsheet	245	Lowest price full and open contract	
National Guard Bureau	G4 Logistics National	The 2022 LNW is a face-to-face formal meeting which is conducive to focused and efficient problem-solving. It provides participants a distraction free environment to foster in-depth discussions, collaboration and solutions finding. Information sharing across the ARNG G4 force is essential to ensuring that leaders are exposed to and able to make the best decisions to support and address key issues using the most current information and guidance available.	11/15/2021	11/19/2021	Little Rock	Arkansas	\$ -	\$ -	\$ -	\$ 268,323.32	\$ -	\$ -	\$ 268,323.32	ARNG-ZP reviewed and verified all conference packet documents to include: Cover memo, request memo, Cost estimates (2) Cost Benefit Analysis Comparisons. NGB-JA also reviewed and recommended approval.	258		

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